

OHIO SEA GRANT AND STONE LABORATORY

Employment Form 2015

Complete this form, then print, sign, scan and upload it to your application by March 6, 2015.*Applications received after March 6 may be considered if positions are still available. Interviews will be held in Columbus, Ohio, on March 17-19, 2015.***JOB DESCRIPTION: Laboratory Assistant**

10 part-time positions available during five-week session (30 hours per week). These individuals assist with all aspects of the daily operation of the lab, dining hall, dormitories, Aquatic Visitors Center, South Bass Island Lighthouse and grounds. Some Sundays as assigned, plus 3 days per week opposite session class days.

Duties include distribution, inventory, and maintenance of classrooms and supplies; leading public tours of Gibraltar Island, the South Bass Island Lighthouse, and the Aquatic Visitors Center; meal preparation, clean-up, and dormitory room turnover; landscaping, custodial work; operating outboard motorboats (Ohio Certificate required, which can be obtained online), and automobiles (driver's license required). Duties may also include assistance in the Library and Shop. Other duties as assigned to support laboratory operations.

Helpful skills include experience with chemistry lab ware and water quality meters, computer trouble-shooting, hand & garden tools, commercial kitchen appliances, cash registers, public speaking, light maintenance, landscaping, and outboard motors.

List any college courses in which you have been a teaching assistant (TA) in the past:

Dept & Course Title	Year Taught	Course Instructor & Phone #	College/University	Stone Lab course?
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes

Have you ever taken a course(s) at Stone Laboratory? ☐ Yes ☐ No

If yes, indicate course title(s): _____ Year _____ Year _____
 _____ Year _____ Year _____

EXPERIENCE (use additional sheets, if necessary, to continue to list your full work history that includes the same information as below.)**Current or Most Recent Employment**

Job Title _____

☐ Full-time ☐ Part-time ☐ Seasonal ☐ Temporary

Dates of employment: from (Mo./Yr) _____ to (Mo./Yr) _____

Employer Name and Address _____

Description of duties, responsibilities and equipment operated _____

Supervisor Name and Phone _____ Supervisor Title _____

Final Salary _____ Reason for leaving _____ May we contact this employer? ☐ Yes ☐ No**Previous Employment**

Job Title _____

☐ Full-time ☐ Part-time ☐ Seasonal ☐ Temporary

Dates of employment: from (Mo./Yr) _____ to (Mo./Yr) _____

Employer Name and Address _____

Description of duties, responsibilities and equipment operated _____

Supervisor Name and Phone _____ Supervisor Title _____

Final Salary _____ Reason for leaving _____ May we contact this employer? ☐ Yes ☐ No**Previous Employment**

Job Title _____

☐ Full-time ☐ Part-time ☐ Seasonal ☐ Temporary

Dates of employment: from (Mo./Yr) _____ to (Mo./Yr) _____

Employer Name and Address _____

Description of duties, responsibilities and equipment operated _____

Supervisor Name and Phone _____ Supervisor Title _____

Final Salary _____ Reason for leaving _____ May we contact this employer? ☐ Yes ☐ No

Applicant Signature

X

Date